



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Name of the head of the Institution	Dr. Santu Kumar Bose
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03214261221
Mobile no.	8436403721
Registered Email	ssmahavidyalaya@gmail.com
Alternate Email	ssmnaac@gmail.com
Address	Address P.O. - Ajodhya, P.S. - Shyampur
City/Town	Howrah
State/UT	West Bengal
Pincode	711312
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Rajarshi Mukherjee
Phone no/Alternate Phone no.	03214261221
Mobile no.	9433083018
Registered Email	ssmnaac@gmail.com
Alternate Email	ssmahavidyalaya@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ssmahavidyalaya.edu.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://ssmahavidyalaya.edu.in/wp-content/uploads/2022/03/Academic-Calendar-2019-20-NAAC-.docx.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.27	2011	08-Jan-2011	07-Jan-2016

6. Date of Establishment of IQAC	19-Aug-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from the Parents	10-Jun-2020 16	723
Feedback from the Alumni	10-Jun-2020	56

	16	
Feedback from the Students	10-Jun-2020 16	720
Student Satisfaction Survey through Structured Questionnaire	10-Jun-2020 16	503
Online Training Session through Google Meet for Teachers to Aware the Students about Precautionary Measures of COVID-19	25-Jun-2020 1	67
One Day Seminar on Some Integral Equations	25-Feb-2020 1	85
Training session for Teachers on CBCS Pattern for Semester 3 and 4	05-Jul-2019 1	43
Computer Skill Enhancement for College Staff	25-Aug-2019 6	25
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Empowering the students to access digital learning. 2 Empowering the teaching faculty to be conversant with digital delivery of course content. 3 Making the students aware and participating in the online exam mechanism. 4 Acclimatization of teachers, with the online exam mechanism. 5 Devising new strategies for students to access the library, and online learning resources.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation program for students regarding the access of Central Library	Orientation programs have been organized from Central Library for all semester
MoU with training institute for training and placement	Communication has been made with Edubridge for training and placement
Making the students aware and participating in the online exam mechanism.	Online Training has been Conducted for students
Computer skill needed for college teachers and nonteaching staff	Computer Skill Enhancement for college staff a certificate course has been organized by Department of Computer science
Acclimatization of teachers, with the online exam mechanism.	Online training has been conducted for teachers for taking online exam

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing body	29-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

21-Dec-2018

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college takes help from the Information Management System in different areas of its operation. Starting from students' admission to library access, the institution is making efforts to become digitized. The Office and Library of the College maintain the database of the students to be used for academics and related activities. Moreover the database of the teaching and nonteaching staff has also been maintained by the office for academic, administrative, and financial purposes. For the library "koha" integrated library management software (ILMS) has been installed. All admissions are conducted online. Application Forms for admission are uploaded on the website. Data required by the University is sent online based on the information drawn from the Application Forms for admission. Student information is available on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Marks obtained by students at all Internal Assessment and Tutorial examinations are uploaded into the University Portal by the teachers. All Fees are paid through online banking. Likewise fees for University Examinations and Addon courses are also remitted online. SMS through notification gateway is sent to the students and teachers regarding the admission and important news. Also a WhatsApp group has been created for college staff to communicate with the latest news and information. Ledger records are maintained electronically using "FinaWare". For Student management software used is "Student Plus". Management through IQAC collects and analyzes feedback from all stakeholders including students, teachers, parents, alumni and uses these reports for the improvement of the college. Besides conducting regular meetings with teaching, non teaching staff members, and students, parent - teachers meetings also provide vital information to the management.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has developed a well defined mechanism for curriculum delivery to the students. The academic session of 2019-20 necessitated a paradigm shift in the delivery mechanism and schedule. From July 2019 to 1st quarter of March 2020, the mode of delivery followed the conventional mode of classroom teaching. Following the CBCS pattern the students have been imparted the curriculum. The Academic Sub Committee met at regular intervals to discuss various issues relating to the teaching learning process. However, with the Corona induced lockdown in West Bengal, the method of delivery underwent a major shift. Almost with an inevitable immediacy, the delivery mechanism went online. The teachers and students initially faced a host of difficulties in adopting this new mechanism. Rapid and regulated adjustments were made, fresh academic schedules were generated, academic plans were reformulated and classes began in earnest. At the beginning of the 2019-20 session, when the classes were being conducted physically, the Academic sub-committee conducted meetings with every department to create lecture plans and delivery schedules of the syllabus. The various Heads of different departments were entrusted to keep a track of the implementation of the proposed plan and submit a brief report to the Academic sub-committee at the end of the semester. An online feedback from the students was obtained to determine the efficacy and the effectivity of the delivery mechanism. During the lockdown period departments had no alternative but to carry on with the task of delivery of curriculum to the students through new academic schedules. After initial hesitation on the part of both faculties and students, the online mode of delivery continued. Faculties have extended their wholehearted support to the students so that they could adjust themselves to the new order. Regular classes have been conducted with strict supervision to enable participation of the maximum number of students. Some teachers created online videos for students, demonstrating how to attend classes in Google Meet, usage of Google Classroom, Submission of scripts online, Responding to Google Forms and conversion of MS Word documents to PDF and vice versa. These efforts helped in the effective delivery of the curriculum. Whatsapp groups / Telegram groups were created by all departments and study materials were posted therein; the teachers also uploaded recorded lectures for those students who could not attend the classes in Google Meet due to network problems/ unavailability and lack of other resources like smartphones or laptops. Google Classrooms were created by many departments to upload study materials and collect assignments submitted by students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NILL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NILL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NILL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NILL	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Environmental Audit	4
BSc	Field Excursion (ZOOA & ZOOG)	90
BSc	Field Excursion (BOTG)	53
BSc	Field Excursion (GEOA)	20
BSc	Field Excursion (ANTG)	45
BSc	Local Biodiversity Study and documentation	20
BSc	Preparation of Biodiversity Register	10
BSc	Volunteer in HEAL Anti-poaching Movements	4
BSc	Compulsory Project Work for Part III ENVS	820
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student Feedback analysis 2019-20 is essential for the proper evaluation and

uplift of any institution. For this purpose, feedback forms are generated emphasizing the different service-oriented areas of interest for the students. A sample of 513 students has been analyzed and within this sample 139 are male students and 374 are female. In this survey 389 (75.7) students from B.A., 85 (16.5) from B.Sc, and 40 (7.8) from B.Com. took part. To perform this survey, we have generated a 5 point rating scale where the target students have given their responses. This survey reveals that 91 percent students are satisfied with the teaching-learning process. This survey also reveals that the use and utilization of college libraries are highly satisfactory for the students. 96.7 percent of the students highly appreciated that they assist completely while they access the library. The satisfactory survey raised the status of the evaluation process of our college. The internal evaluation is Transparent and appropriate according to 82.5 percent of the students. According to 76.1 percent of students, this internal evaluation is very much helpful for their grades and result and 85.7 percent of students are happy to get their internal results in time. We can access the concept of the administration and infrastructure of our college. 83.1 percent of the students are very happy. Last, of all, 77.4 percent of students feel proud as they are students of this college. Analysis of parents' feedback forms reveals that 95 percent of parents are satisfied. It is worth noting that out of 723 respondents marked Excellent by 220, good by 454, satisfactory by 47, and Non-satisfactory by 2 with the curricular aspects designed for the students. IQAC has also taken initiative to collect and analyze Alumni Feedback. Several questions have been asked and alumni gave their true responses. The result is as follows: 90 respondents marked their choice in various sections which reveals that 85 pass out students (out of respondents) are satisfied. In this survey, the analysis shows that the alumni associations are highly optimized about their college. Feedback by teachers of an institution is most valuable to analyze the present situation of his institution and also helpful for further progression of the same. According to the NAAC Guidelines, College has also taken feedback from teachers through Google form and shows their interest in various questions as well. The teachers are extremely proud about this college in every respect:, it has been assessed that 86 teachers are satisfied with this procedure of feedback

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	NA	260	184	82
BSc	NA	374	736	184
BA	NA	2030	4513	1497
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1763	0	28	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	20	3	9	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors act as the guide in the life of their students. Our college caters to a rural population and the role of the mentors is thereby crucial in the lives of the students whereby teachers as mentors can act as role models for the students. Many of our students are first generation learners. That is why they require constant support from the teachers. So the mentoring system is very useful in their lives. Many departments tend to give special attention to the respective Honours students where each and every Honours student is placed under the mentorship of a particular teacher of the concerned department. In order to boost up their confidence, the teachers or mentors communicate with the mentee and exchange ideas with them. Usually the relationship between a mentor and a mentee does not follow a specific format and tends to carve out its own path. The aim is to establish a channel of communication with the students and ensure maximum participation from them. The mentoring system through regular meetings with the students continuously monitors, guides and motivates the students. This system also establishes contact with the parents of the students as and when necessary. If any academic irregularity or negative psychological impact is noticed, the parents are notified and called up for discussion. They are informed about the performance of their wards and required guidance is provided. The records of the performance of the students are kept and advised thereafter. Mentors also help the students in their future course of action. They act as guardians on campus who continuously provide enthusiasm and zeal to the mentee. Through this system the development of students can be tracked by the mentors as well as by the institution. It is not that the process of mentoring has been conducted in face-to-face mode only. During the pandemic, while teaching and learning have been conducted in the online mode the process of mentoring has been continued through whatsapp groups and phone calls.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1763	28	1:63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	25	9	6	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Prosenjit Dawn	Assistant Professor	First prize in National Level E-Poster Competition in Lock Down on March Towards Better Future with

			Clean Environment
2019	Dr. Satarupa Dey	Assistant Professor	Second best oral presentation award at Advancement in plant sciences: An insight, held at September 30th, 2019.
2020	Dr. Satarupa Dey	Assistant Professor	Third best presentation Two Day Virtual Conference On CURRENT GLOBAL PANDEMIC AND ONGOING CLIMATE CHANGE
2019	Shibani Saha	Associate Professor	FIP Fellowship from UGC
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	UG Gen	1st Sem	05/02/2020	Null
BCom	UG Hons	5th Sem	29/01/2020	Null
BCom	UG Hons	3rd Sem	29/01/2020	Null
BCom	UG Hons	1st Sem	05/02/2020	Null
BA	UG Gen	Part III	Null	Null
BA	UG Gen	3rd Sem	09/01/2020	06/03/2020
BA	UG Gen	1st Sem	05/02/2020	Null
BA	UG Hons	Part III	Null	Null
BA	UG Hons	3rd Sem	09/01/2020	06/03/2020
BA	UG Hons	1st Sem	05/02/2020	Null
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

While we have switched over to the CBCS format as per Calcutta University norms, the University prescribed format in case of any assessment whatsoever is followed. As per the guidelines of the University, the process of internal evaluation is transparent and is compulsory for all. Short answer or MCQ pattern is followed more or less by all the departments. The marks of internal assessment are reflected in the respective results. The tutorial examination in the form of project is an integral part of the assessment process. The marks of Internal and Tutorial examination are added to the final examination. Few departments, like Mathematics have segregated the Tutorial segment into three parts comprising of Seminar Presentation, hard copy submission of Seminar Presentation and viva voice (5 plus 5 plus 5 equal to 15). The Department of

Political Science and a few other departments have divided the Tutorial segment into two sections: hard copy submission and viva voice (10 plus 5 equal to 15). Evaluated scripts are shown to the students to make them aware of their lapses, Teachers - Examiners discuss their errors and justify the scores in the class to ensure that the students find the evaluations unbiased and transparent. Measures are taken to ensure performance space for students of all standards. Preparation of Notebooks or Practical Copies are essential in laboratory-based subjects which test the analytical and reproductive skills of the students. During the lockdown following the Covid-19 Pandemic, online assignments were taken from the students. Rural and remote location of our college entails that our students face internet connectivity issues. Moreover, as most of the students hail from economically unsound backgrounds, most of the students do not have access to smartphones and/or laptops. But it is worth reporting that submission of Internal Assessment or Tutorials have been almost 100 percent. The students are always encouraged to take the Internal Assessments seriously, since marks scored in such evaluations are added to their final progress report issued by the University. The college maintains transparency by showing the students the answer scripts of their internal examination. The students are thereby made aware of their errors. As an integral part of their curricula, field tours and field surveys are undertaken by departments like Geography, Zoology, Botany, Anthropology, Education etc. every year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the college is affiliated with the University of Calcutta, it usually follows the academic calendar prepared by the University. An academic calendar is also prepared by the college authority keeping in tune with the academic calendar of the University, incorporating therein certain additions and modifications if and wherever necessary and distributed among the teaching and non-teaching staff of the college. The academic calendar contains the yearly schedule (semester wise schedule for CBCS courses) of the college ranging from the date of commencement of the classes, dates of form fill-up and submission of students' registration forms to the University of Calcutta by the college, lists of national, state and local holidays, schedule of the college internal assessments and tentative dates of activities of NSS, schedule of other activities such as parent-teacher meeting, college social and other cultural programmes, college sports etc. are prepared separately by the respective cells and departments. Following the Covid-19 Pandemic and Lockdown, the University announced an Online Examination for the Intermediate and Terminal students. The College carried out the instructions of the University related to online examinations smoothly and efficiently. In accordance with the directives of the University, online practical examinations were conducted for all the students. The College facilitated the online-open book examination for all the students of 3rd year (Final Year) and Semester 2 and 4 by creating email ids for departments and students. The college has provided the opportunity to the students to come to the college and submit their answer scripts in offline mode in case those students could not submit their scripts in online mode due to lack of digital facilities. While the college follows the norms laid down by the University, in order to maintain transparency, stakeholders are also informed about all the norms and directives received from the University through the college website that contains all the information on Academic Calendar as well as examinations are communicated to the Faculty through group email and WhatsApp (TS-NTS) groups, and is also uploaded on the college website and notice boards. The directives of the University pertaining to these are discussed by the Principal in the Staff Council and individual departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://ssmahavidyalaya.edu.in/wp-content/uploads/2022/03/2.6.1-POCOPSOSSM.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG Gen	BCom	NA	28	11	39.29
UG Hons	BCom	NA	42	33	78.57
UG Gen	BA	NA	335	240	71.64
UG Hons	BA	NA	256	253	98.83
UG Gen	BSc	NA	100	88	88.00
UG Hons	BSc	NA	79	75	94.94

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ssmahavidyalaya.edu.in/wp-content/uploads/2022/03/2.7.1-SSS-Feedback-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NILL	Nill	Nill

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NILL	NILL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nill	NILL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	1.09
International	Economics	1	Nill
International	Botany	1	2.3
International	Computer Science	2	Nill
International	Library	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	20
Economics	1
Computer Science	4
Chemistry	1
Geography	1
History	5
English	2
Education	5
Library	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Revisiting De Solla Price: growth dynamics studies of various	Soumen Teli and Bidyarthi Dutta	Annals of Library and Information Studies	2020	Nill	Shyampur Siddheswari Mahavidyalaya	Nill

subjects over last one hundred years						
Artistic multi-script identification at character level with extreme learning machine	Mridul Ghosh	Procedia Computer Science	2020	6	Shyampur Siddheswar i Mahavidy alaya	4
Music chord inversion shape identification with LSTM-RNN	Mridul Ghosh	Procedia Computer Science	2020	1	Shyampur Siddheswar i Mahavidy alaya	1
Nobel for Poor Economics': Some Questions?	Sanjoy De with Atanu Sengupta	Mainstream Weekly, 57(45)	2019	Nil	Shyampur Siddheswar i Mahavidy alaya	Nil
Yes Bank Crisis: A Breach of Trust or a Trust in Breach	Sanjoy De, Atanu Sengupta and Niladri De	Mainstream Weekly, 58 (14)	2020	Nil	Shyampur Siddheswar i Mahavidy alaya	Nil
The Trails of a Blood-Sucking Vampire: Ingredients of COVID 19 Pandemic Analysis	Sanjoy De with Atanu Sengupta, Anirban Hazra, Ujjwal Seth	Mainstream Weekly, 58 (19)	2020	Nil	Shyampur Siddheswar i Mahavidy alaya	Nil
Bees Out of the Pandora's Box: Economic Consequences of National Register in Assam	Sanjoy De with Atanu Sengupta	Arthaniti: Journal of Economic Theory and Practice	2020	Nil	Shyampur Siddheswar i Mahavidy alaya	Nil
Description of the	Dawn, P.	Zootaxa	2019	5	Shyampur Siddheswar	3

last instar larva of Calicnemia eximia (Selys, 1863) (Odonata: Platycnemiidae) from West Bengal, India					i Mahavidyalaya
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Revisiting De Solla Price: growth dynamics studies of various subjects over last one hundred years	Soumen Teli and Bidyarthi Dutta	Annals of Library and Information Studies	2020	13	0	Shyampur Sidheswari Mahavidyalaya
Artistic multi-script identification at character level with extreme learning machine	Mridul Ghosh	Procedia Computer Science	2020	76	4	Shyampur Sidheswari Mahavidyalaya
Music chord inversion shape identification with LSTM-RNN	Mridul Ghosh	Procedia Computer Science	2020	76	1	Shyampur Sidheswari Mahavidyalaya
Description of the last instar larva of Calicnemia	Dawn, P.	Zootaxa	2019	87	3	Shyampur Siddheswari Mahavidyalaya

eximia (Selys, 1863) (Odonata: Platycnemi didae) from West Bengal, India						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	43	15	1
Presented papers	3	4	0	0
Resource persons	0	3	1	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Art and Handicraft Exhibition	NSS	5	20
Awareness Camp on Cyber Crime	NSS	2	6
Dengue Awareness Camp	NSS	2	6
Tree Plantation Programme	NSS	7	11
Library Camp	NSS	2	17
Regular NSS Camp	NSS	2	15
State Level Essay Competition	NSS	4	15

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Amphan Relief Camp	RUBI Society, Howrah	Relief Camp in Sagar Island	1	2
Amphan Relief Camp	Nature Mates Nature Club, Kolkata	Relief Camp in Sundarban	2	5
Snake Bite and Wildlife Conseration Awareness Camp	Eco Club, Dept. of Zoology	Awareness Camp for School Students of Rural Howrah	2	20
Wildlife Rescue	Department of Forest, Govt. of WB HEAL Nature Mates Nature Club	Rescue and First Aid of Distressed Animals during Cyclone	2	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	NILL	NILL	Null
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NILL	NILL	NILL	Null	Null	Null
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Null	NILL	Null
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7	5.95

Existing	107	2	43	15	0	12	63	30	0
Added	2	0	0	0	0	0	2	120	0
Total	109	2	43	15	0	12	65	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NILL	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6	560067	4.2	360625

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college attempts its best to distribute and utilize the available financial resources including grants to upkeep the physical, academic and support facilities that are available. This is implemented by organizing meetings of different committees that are constituted for the said purpose. Following are the measures adopted for different facilities. A) Laboratory:-

1. Head of the department of various subjects having a laboratory within their fold, maintains an exclusive register of different instruments purchased and added to the laboratory from time to time.
2. Malfunctioning instruments are maintained / repaired either by the departmental staff or by outside technicians as is required or needed.
3. Some new instruments have been purchased in all the laboratories to cope up with the CBCS curriculum.

B) Library:-

1. Accounts of visitors (students, Teachers and Staff) are diligently recorded every day.
2. As a part of the Feedback mechanism, a suggestion book is kept in the reading room.
3. Regular subscriptions are made to Magazines, Newspapers, Journals and Employment oriented publications.
4. An awareness campaign is launched amongst students regarding digital databases like NLIST (UGC Infonet Digital Library Consortium, INFLIBNET) and NDL (IIT Kharagpur).
5. Library Books are properly stacked according to the Dewey Decimal Classification System.

C) Sports:- The supervising Head of the faculty of Physical education oversees the sports and games of the college in association with the sports sub-committee of the college. Necessary items are procured as per requirements. Various essential playing kits are provided to the players from the college. In addition, arrangements for nutritious food are made during practice sessions. The college has a big playground, a well-equipped multi-gym and a well stocked department of physical education reserve.

D) Computer:- Computer labs and labs of various departments have been upgraded by utilizing the RUSA fund. All these computers, along with those in library and office, are protected by anti-virus. Two projectors and laptops are utilized rotationally. The digital classroom has an installed provision for projections and other necessities.

E) Class Rooms:- The infrastructure of the college is maintained by an active building subcommittee. Principal in consultation with various HODs

forwards the requisition to the G.B. The decision (i.e. the plan for action) of the G.B is forwarded to the building committee for execution. Any major project is done by the Public Works Department, Govt. of West Bengal. Minor repairs and renovations are outsourced and the college fund is utilized. There are casual sweepers to clean the campus (permanent post vacant). The permanent electrician of the college maintains all the electrical installations within the college campus. In addition, he also operates the generator when needed. Part time gardeners are employed to do the needful for the college gardens like deweeding, planting, pruning and watering the plants.

<http://ssmahavidyalaya.edu.in/wp-content/uploads/2022/03/4.4.2-2019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Aid Fund	135	99140
Financial Support from Other Sources			
a) National	NILL	Nil	Nil
b) International	NILL	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Computer Skill Enhancement for Students	07/02/2019	7	In-House
Personal Counselling	07/02/2019	9	In-House
Remedial	07/02/2019	41	In-House
Mentoring	07/02/2019	154	In-House

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NILL	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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0	Nil	Nil
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NILL	Nil	Nil	FLIPKART	5	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc.	Geography	NSOU	M.A.
2020	8	B.A.	Education	University of Calcutta, Rabindra Bharati University	M.A.
2020	3	B.A.	Bengali	WBUTTEPA	B.Ed.
2020	35	B.A.	Bengali	University of Calcutta, Vidyasagar University	M.A.
2020	1	B.A.	Sanskrit	WBUTTEPA	B.Ed.
2020	2	B.A.	Sanskrit	University of Calcutta	M.A.
2020	14	B.A.	English	University of Calcutta, Vidyasagar University, NSOU, Diamond Harbour Womens University	M.A.
2020	6	B.A.	History	Rabindra Bharati University, Vidyasagar University, University of Calcutta	M.A.
2020	4	B.Sc.	Zoology	University of Calcutta, Vidyasagar University, Diamond Harbour	M.Sc.

				Womens University	
2020	11	B.Sc.	Mathematics	University of Calcutta, Diamond Harbour Womens University	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
GATE	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dance Competition	Institutional	27
Recitation	Institutional	21
Singing Competition	Institutional	43
Instant Writing	Institutional	64
Debate Competition	Institutional	23
Rangoli	Institutional	19
Music Contest	Institutional	34
Quiz Contest	Institutional	47
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NILL	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council Secretary is the member of the Governing Body of the college as per the Calcutta University (affiliating University) Statute. As a result, the student participation in the highest policy making body of the college is always strongly felt. The student representative is allowed to place suggestions and grievances pertaining to the students' body as a whole in the meeting. The Governing Body takes whatever steps necessary to comply with the suggestions and redress the grievance. The NSS Unit of the college is proactive in all kinds of outreach and other social activities. The Student Council

Secretary plays an important role in organizing and conducting all the programs in tandem with the teachers involved in the process. It has representation in important committees like IQAC, Sports Committee, Cultural Committee, Magazine Committee, etc. The major activities pursued are: 1. Organizing Nabin Baran Utsav (Freshers' Welcome) 2. Rabindra Jayanti 3. Teachers' Day 4. Different Programmes - like Briksha Ropan, Quiz, Debates, Bhasa Diwas 5. Observance of International Language Day 6. Saraswati Puja celebration Sports :- 1. Organization of inter-college Football Tournament 2. Organization of college Cricket Tournament 3. Annual Sports Other Activities:- 1. Blood Donation Camp and Health check-up 2. Support existing students with proper guidance The student council is also very active in every effort of the institution to keep the campus clean and green and free of plastics. They actively participate in sports and cultural programs of the college to make it successful. The students are the main stakeholders of the institution. It is as much their responsibility as all other stakeholders to keep up the reputation and the image of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The alumni association of the college has been functional in a limited scale for the last couple of years. The alumni associations consists of not only ex-students but some ex-teachers as well who have been associated with almost all the program conducted by the alumni. The association has been functional in extending a helping hand for organization of the annual sports meet of the college as well as the annual program. The association has extended help in the form purchasing reading material for meritorious and needy students. The alumni association also helped in distribution of mask and sanitizer during lock down.

5.4.2 – No. of enrolled Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

Due to the Corona induced lockdown, the normal activities of the Alumni Association was practically suspended. However the alumni held an online meeting in the month of January. The association also organised a mask distribution and corona awareness programme in February 2021.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is striving to bring in a decentralized governance system in its operation. In this regard, the college has a system of delegating authority and providing autonomy to various functionaries to facilitate a decentralized system of governance. All academic and operational responsibilities are delegated by the Governing Body to the Academic Council. The Academic Council is headed by the Principal. Various other administrative sub-committees are there in the college to fulfill the vision and missions of the college. The academic council and other working committees frame a shared working mechanism and are entrusted with the responsibility of implementation of various activities/plans with the teachers and non-teaching staff. To enhance the

effectiveness of the Choice Based Credit System (CBCS), complete autonomy is granted to the departments. Each department exercises its freedom to structure its own class routine after a centralized schedule is provided by the central Routine Committee. The faculty members undertake curriculum delivery by an independently structured delivery mechanism, which is best suited to fulfill the needs of the students and address the objective of the syllabus. Full freedom is allowed to the departments to arrange assignments and internal assessment as a part of the Syllabus. Departments also arrange for student-centric programs like educational tours and excursions. Participation of the students are ensured through their membership in the various sub-committee where the secretary and others office bearers of the Students Union take part in discussion regarding various policy matters as well as developmental activities. The institute promotes a culture of participative management by involving the staff and students in various activities. The Principal, Staff members and students are involved in defining the policies, framing guidelines and rules and regulations pertaining to admission, discipline, grievance, counseling, library service, sports and cultural activities and training and development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The college being an undergraduate rural college, there is a limited scope of collaboration with industry. However, students of some departments were given exposure to the local cottage industries like poultry, brick, parched rice, incense sticks, bakery, fishery and the zari embroidery industry. The students of the department of Zoology were taken on a field visit to West Bengal Govt. Poultry Farm.
Curriculum Development	The institution does not have either the scope or authority to develop any curriculum for the programmes that are taught in the college. However, a curriculum for Value Based Education has been developed and implemented by the IQAC of the college based on the core values adopted by NAAC in their Vision and Mission Statement. The course intends to develop ethical and moral considerations rooted in Indian culture. Keeping the plurality and diversity of the country in mind, it focusses on tolerance , flexibility and accommodation. Simultaneously, the learners are sensitized about professional ethics and encouraged to become global citizens.
Research and Development	IQAC encouraged the teachers to apply

for Major and Minor Research Projects both to the UGC and other funding agencies. Some of the teachers have enrolled for their Ph.D while some others are pursuing them and a few are about to submit them. Some of the teachers participated in state, national and international seminars and conferences and presented papers. Some teachers published articles and chapters in journals and books. Some departments organized departmental special lectures and seminars. The college has already published the first volume of its journal entitled "SSM JOURNAL OF SCIENCE AND ARTS" in 2018. Work for the next issue is on.

Library, ICT and Physical Infrastructure / Instrumentation

The library is equipped with Broadband connectivity and desktops with internet connection • KOHA -OPAC system enables the teachers and students to remain updated about the library facility 24X7 • With the UGC-INFLIBNET N-LIST facility-wide range of learning resources are made available to all • Audiovisual facilities in some rooms/e-classrooms are also available. Installation and use of LCD Projector in some classrooms • Broad Band connectivity and interactive smart board-based tutorial system. The Commerce laboratory has desktops with Tally ERP solution and FACT software as a part of the teaching-learning process for our students based on the requirements of the syllabus. • Classroom of the Mathematics Department is equipped with Computers and internet connectivity. • Computer Science department is equipped with a state-of-art teaching-learning facility. All the departments of the Science stream also use modernized instrumentation facilities.

Human Resource Management

Decentralized process for Human Resource Management is followed. • Different committees and subcommittees are formed at the Teachers' Council and are ratified at the Governing Body • Students are also streamlined under Students' Union with a Teaching member at its apex • Grievance Cell is actively operating for redressal of any problem • Office Staff members also have their association to voice their demands • The Principal on his own supervises these development.. Health

	Awareness camps, Gymnasium and nutritional food at the Student's Cheap Canteen are other areas prioritized by IQAC. Faculty members are encouraged to participate in seminars, workshops and conferences to extend their knowledge.
Teaching and Learning	The academic year of 2019-20 marks the completion of an academic session after the introduction of the CBCS.. From March 2020, the faculty members had to adapt to the online mode of curriculum delivery and assessment quickly. The IQAC helped the teachers to enhance their digital capabilities by helping them access web resources, digital libraries to fulfill their teaching responsibilities. Demonstrations of online learning resources were also given to the students. They were taught to handle various digital tools like Google Slides.
Examination and Evaluation	The Teaching Faculty integrated various modes of assessment like viva-voice, open-book -tutorials, mcq, objective/short answer type tests to prepare the students better for different forms of assessment conducted by the university. The evaluations and comments of the teachers help the students to comprehend their shortcomings and tide over them. The IQAC also conducted training sessions for students to appear in online exams, training them in the use of Google Forms, converting the jpeg images of their scripts to pdfs and submitting their scripts online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college has a web portal https://ssmahavidyalay.edu.in which has all requisite information like academic, administration, student corner, notices etc. Administrative work is carried out mostly through mail and meetings are held in both online (secure platform) and offline mode. Biometric attendance for teachers and staff. provision for Online leave requisition system. Notice display system. Regular exercises of e tendering process through Govt. Portal. Regular exercises of the PFMS portal to upload expenditure related to Govt. Fund . Submission of retirement related

	documents through e-pension portal.
Planning and Development	<p>Online record of daily activities of teachers. There is a SMS gateway for convenient notification to students as well as teaching and nonteaching staff. Academic calendar is prepared and circulated among staff and students digitally to carry on various academic and developmental activities. The Governing Body of the college has always aimed to promote e-governance wherever possible. As a Government sponsored college all salary and pension related works are managed through "wbifms".</p>
Finance and Accounts	<p>The accounts section of the office is completely computerized and has a customized college management system "FINAWARE" developed by signing a contract with Infonetics, Kolkata. Voucher entry, payroll generation, admission of students, cash memo generation are conducted through this system. This helps in keeping records of receipt of funds, projects, all types of purchases, and payment of various utility bills. Regular audit works both internal and statutory are conducted.</p>
Student Admission and Support	<p>The College has a fully online mode of Student Admission and Support since 2016 by signing a contract with Infonetics, Kolkata. Students used to visit college website and log in with their CU Registration Id to take online admission and make online payment. The data collected through this process is used for making merit lists, admission lists of eligible candidates and for online payment of necessary fees including university registration and support. They can reach college 24x7 by sending mail to college email id ssmahavidyalaya@gmail.com.</p>
Examination	<p>As an affiliated college of the Calcutta University, examinations and evaluations are conducted as per their directive. Since 2018, the University has started online marks submission in all the streams.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
------	-----------------	------------------------------------------	--------------------------------------	-------------------

		for which financial support provided	which membership fee is provided	
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer Skill Enhancement for College Staff	Computer Skill Enhancement for College Staff	25/08/2019	31/08/2019	13	12
2019	Training session for Teachers on CBCS Pattern for Semester 3 and 4	Nil	05/07/2019	05/07/2019	43	Nil
2020	Online Training Session through Google Meet for Teachers to Aware the Students about Precautionary Measures of COVID-19	Nil	25/06/2020	25/06/2020	67	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
EMPOWERMENT IN ONLINE TEACHING,	1	02/06/2020	08/06/2020	7

LEARNING EVALUATION FOR COMBATING COVID-19 PANDEMIC				
Faculty Development Programme on Recent Advances of Machine Learning and its Applications	1	23/06/2020	27/06/2020	5
Empowerment in Online Teaching, Learning and Evaluation for Combating Covid-19 Pandemic Situation [(Faculty Development Programme) ONLINE	1	02/06/2020	08/06/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	1	2

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal financial audits regularly. The institution has an Accounts section and also a Finance Committee headed by the Principal. Financial allocation for day-to-day activities and yearly requirements for running all academic and administrative departments is carried out thoroughly by this committee. The Institution prepares yearly audited statements and Income Expenditure Statements for which services of the Govt. Certified auditors are used. The institution also appoints an internal auditor for internal audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	Nill	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Suggestions for improvement in academic affairs and development of the college are ensured through a feedback mechanism. Co-operation from parents is sought during the departmental interface with Faculty Members regarding implementation of strict discipline in the college. Direct communication of problems faced by the students, if any, regarding particular issues can be intimated to the teachers that can be addressed by the college and the department. Most of the parents appreciated a plan of arranging psychological counselling for students.

6.5.3 – Development programmes for support staff (at least three)

Training provided to support staff of the Accounts department for proficiency in HRMS systems of West Bengal and PFMS of the Government of India. Training provided to library support staff regarding operation of gadgets used in e-library. Training provided to newly appointed laboratory support staff regarding handling of different equipment and methods in laboratories.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Construction of a new building and upgraded Library. Initiation of Management Information System. Construction of new Girl's Hostel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Computer Skill Enhancement for College Staff	25/08/2019	25/08/2019	31/08/2019	25
2019	Training session for Teachers on CBCS Pattern for Semester 3 and 4	05/07/2019	05/07/2019	05/07/2019	43

2019	Value Based Education: Self Confidence in the Light of Swami Vivekanandas Philosophy	23/07/2019	23/07/2019	23/07/2020	150
2020	One Day Seminar on Some Integral Equations	25/02/2020	25/02/2020	25/02/2020	85
2020	Online Training Session through Google Meet for Teachers to Aware the Students about Precautionary Measures of COVID-19	25/06/2020	25/06/2020	25/06/2020	67
2020	Student Satisfaction Survey through Structured Questionnaire	10/06/2020	10/06/2020	25/06/2020	503
2020	Feedback from the Students	10/06/2020	10/06/2020	25/06/2020	720
2020	Feedback from the Alumni	10/06/2020	10/06/2020	25/06/2020	56
2020	Feedback from the Parents	10/06/2020	10/06/2020	25/06/2020	723
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity Promotion Campaign	05/05/2020	05/05/2020	33	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Rainwater Harvesting initiative taken by the college by means of redirecting the rain water, falling atop the roof of the college building, to the adjacent ponds. This water is utilised in various ways within the college for example, this water is supplied to the College Teacher's Mess and Students Canteen for cleaning and washing purposes. Use of two ponds (300 feet x 118 feet) as rainwater reserve and use of the water for daily use in laboratories and washrooms. The college has adopted the policy of a Green and Clean Campus. Students, Teachers and Non-Teaching Staff follow a zero tolerance policy about the use of plastic within the campus. Emphasis is laid on the use of biodegradable material. Daily maintenance and monitoring of electrical appliances are done to stop the wastage of electricity and conservation of energy. Maintenance of a Biodiversity register of the College and regular awareness camps for conserving the ecosystem. College has an on grid Solar System that supports the regular energy needs of the college and returns the surplus energy to the grid. To this end, solar panels are installed on the roof of the college building from which the college campus is lit up in the evening. Campus is provided with lights with automated switching.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	01/11/2019	10	Snake Bite Management Awareness Camp	Minimizing casualties due to snake bite	22
2019	1	1	22/02/2020	6	Awareness camp Wildlife Conservation - Baghrol Banchao	Protection for Wild animals such as Fishing Cats, Indian Flapshell Turtle etc. from revenge killing or hunting for consumption.	17

2019	1	1	20/01/2020	7	Awareness Camp about Snakes	Habituation of common people about snakes, Identification of Non-venomous and Venomous snakes, Idea of First Aid for snake bite	18
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	10/07/2019	Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders is provided through the College Prospectus that includes Code of Conduct for students published and distributed on 07/08/2019. These are also uploaded on the college website Follow up is done by the Disciplinary Committee and the College Management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Based Education: Self Confidence in the Light of Swami Vivekanandas Philosophy	23/07/2019	23/07/2019	150
Sankalpa Divas	01/07/2019	01/07/2019	121
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No smoking Zone 2. Tree Plantation 3. Regular campus cleaning. 4. Plastic Free Campus 5. Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Sports: The college encourages a significant number of students to participate in sports. Our colleges large playground contributes to our students desire to participate in numerous sports activities. Every year, a number of our students win championships in university-level Kho Kho and Kabaddi contests. Our students compete in University Meets and inter-district events and consistently become champions in various athletic events. This emphasis on Sports and Physical Education is reflected by the success of our students. SANKALPA DIVAS: The college observes "SANKALPA DIVAS": an oath-taking ceremony for the freshers. The students are imbued with universal values, professional ethics as well as a code of conduct. The students are sensitized about their role as a citizen of India and are initiated into a life within the campus in search of academic excellence and professional development. In this initial interaction with the students, various faculty members provide the students with the essence of man-making education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ssmahavidyalaya.edu.in/wp-content/uploads/2022/03/7.2.1-Describe-two-best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute accommodates the vision of the empowerment of the community- one such initiative has been the Drive Safe Live Safe Campaign organized by the NSS unit of the college. The students were trained and deployed to spread consciousness about road safety and traffic regulations. Students prepared posters and Banners and participated in traffic management in and around the college. Awareness campaigns were carried out at different localities in the vicinity of the college and local high school students were included in the field of activities. Drivers, Conductors and Helpers of commercial vehicles were sensitized about safe traffic practices. The Institute organized seminars/webinars and workshops by inviting eminent resource persons of repute which help the students to enrich themselves. The faculties of the institute act as Mentors and foster the motto of making winning a habit in the students.

Provide the weblink of the institution

<https://ssmahavidyalaya.edu.in/>

8.Future Plans of Actions for Next Academic Year

a. Online mental support and counseling programs will be conducted for all the students post Covid-19 opening of the college. b. Online students' mentoring and counseling programs with their parents are to be conducted regularly by all the departments. c. Online teaching-learning mode to be emphasized keeping in mind the pandemic situation. d. Organization of seminars/webinars in college especially in those areas like research methodology, skill development, gender sensitization, professional ethics and values and intellectual property rights, etc. In the Covid-19 scenario where the public assembly is not possible, the same can take place on digital platforms like Google Meet, Zoom, and Stream Yard. e. Strengthen the NSS in Covid-19 situation to support and help the local community. f. The college aims to build up and promote ICT skills among its employees. g. The institution aims to maintain an updated database on student progression. h. To undertake an academic audit by the University of Calcutta. i. To take up Green Audit to be done by external experts. j. To create an ebook platform to provide easy access to students k. To introduce a Certificate course on Value Education.

