



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHYAMPUR SIDDHESWARI MAHAVIDYALAYA
Name of the head of the Institution		Dr. Santu Kumar Bose
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03214261221
Mobile no.		8436403721
Registered Email		ssmahavidyalaya@gmail.com
Alternate Email		ssmnaac@gmail.com
Address		P.O. - Ajodhya, P.S. - Shyampur
City/Town		Howrah
State/UT		West Bengal
Pincode		711312
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Rajarshi Mukherjee
Phone no/Alternate Phone no.	03214261221
Mobile no.	9433083018
Registered Email	ssmnaac@gmail.com
Alternate Email	ssmahavidyalaya@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.ssmahavidyalaya.edu.in/iqac-home/aqar/">https://www.ssmahavidyalaya.edu.in/iqac-home/aqar/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.ssmahavidyalaya.edu.in/fileadmin/user_upload/Acdemic_calender_2018-19.pdf">https://www.ssmahavidyalaya.edu.in/fileadmin/user_upload/Acdemic_calender_2018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.27	2011	08-Jan-2011	07-Jan-2016

### 6. Date of Establishment of IQAC

19-Aug-2011

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**No Data Entered/Not Applicable!!!**

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	23-Dec-2019

<p><b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b></p>	<p>No</p>
<p><b>16. Whether institutional data submitted to AISHE:</b></p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2018</p>
<p>Date of Submission</p>	<p>21-Dec-2018</p>
<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The Office and Library of the College maintain the database of the students to be used for academics and related activities. Moreover the database of the teaching and nonteaching staff has also been maintained by the office for academic, administrative and financial purposes. For library "koha" integrated library management software (ILMS) has been installed. All admissions are online. Application Forms for admission are uploaded on the website. Data required by the University is sent online based on the information drawn from the Application Forms for admission. Student information is available on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal by the teachers. All Fees are paid through online banking. Likewise fees for University Examinations and Add on courses are also remitted online. SMS through notification gateway is sent to the students, teachers regarding the admission and important news. Also a WhatsApp group has been created for college staff to communicate with the latest news and information. Ledger records are maintained electronically using "FinaWare". For Student management the software used is "SudentPlus". Management through IQAC collects analysed feedback from all stakeholders including students, teachers, parents, alumni and uses these reports for the improvement of</p>

the college. Besides conducting regular meetings with teaching, non teaching staff members and students, parent - teachers meetings also provide vital information to the management.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has developed an effective curriculum delivery mechanism through a well planned and documented process. Academic sessions start with an induction meeting with the newly enrolled students where the inaugural motivational talk is delivered by the faculties in order to provide information and help in the exploration of the syllabus to the students. Academic calendar, lesson plans are prepared before the commencement of the new academic session to ensure effective implementation of the curriculum. Regular meetings are held with departmental heads and conveners of various committees regarding attendance of students, completion of syllabus, teaching learning method, evaluation process as well as the academic performance of the students. IQAC takes care of progress of students by conducting assignments, group discussions, group quiz, workshops, mentoring, one to one interaction, use of modern technology based learning techniques like ppts, videos, charts for improvements of the teaching process. Some other departmental activities include departmental seminar with invited speakers, publication of wall magazines by a few departments like zoology, English, mathematics and philosophy, educational tour conducted by the departments of botany, zoology, geography, and industrial visit by the department of commerce. In order to build up an effective delivery system IQAC has encouraged faculty members to resort to ICT based learning. Computer training programs for teachers and non teaching staff have been introduced so that the teachers as well as the non teaching staff can make themselves equipped for ICT based curriculum delivery. The teachers of this institution are committed to giving individual attention to students as much as possible. Special tutorial classes are arranged to encourage individual learners. Counseling of students is done by the departmental teachers periodically. In order to make the teaching learning process more student friendly the institution has uploaded lecture notes and module structure on the college website. Answer scripts of class test, mid-term and selection test are shown to the students and necessary suggestions are given by faculty members to individual students. There is also a provision for collection of feedback (offline) from the students of all streams on faculty, teaching learning, internal evaluation system and learning resources of the college with the purpose of enriching the teaching learning process. In addition the institution has adopted a few innovative methods in teaching and learning. Students have been provided with computer and internet facilities. Students and teachers have been enrolled in the NDL platform currently. Very recently e-library adjacent to the central library has been offered to the students with free browsing options. There is a regular increase in the number of reference books in the library. Importance is also given to the procurement of modern laboratory instruments in all science departments. Last but not the least IQAC whole heartedly encourages the department to make a data bank of student progression in order to cater to the students needs in an efficient manner.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Computer Science	02/07/2018
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	02/07/2018
BSc	Nil	02/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from all the different stakeholders is essential for the proper evaluation and uplift of any organization. For this purpose, feedback forms are

generated emphasizing the different service-oriented areas of interest for different stakeholders. Apart from students' feedback, feedback from parents and alumni have been collected and analyzed. All types of feedbacks have been taken online. Here, Satisfied have assumed by accumulating the results of Excellent, Good and satisfied marker. Parent's Feedback: Analysis of parent's feedback forms reveal that 95 percent parents are satisfied (Excellent 40 , Good 30 , satisfactory 25 , Non-satisfactory 5) with the curricular aspects designed for the students, 91 percent parents are satisfied with Teaching-Learning and Evaluation adopted by this college (Excellent - 32, Good 38 , satisfactory 21 , Non-satisfactory 9), 73 percent parents are satisfied with the Infrastructure and Learning Resources provided by the college (Excellent - 12, Good 28 , satisfactory 33 , Non-satisfactory 27 ) and 88 percent parents are satisfied with Student Support and Progression (Excellent - 41, Good 29 , satisfactory 18 , Non-satisfactory 12 ). Alumni Feedback: IQAC has also taken initiative to collect and analyze Alumni Feedback. Several questions have been asked and alumni gave their true response. The result is as follows: 98 alumni satisfied with Admission Procedure, 75 are with Laboratories Equipment, 58 with Class Room, 20 with Internet WiFi, 50 Quality of teaching-learning Support material, 90 Sports Cultural Facilities, 80 Evaluation System, 70 Hostel facilities, 60 library/reading room facilities, 100 on campus training placement opportunities provided to you, 20 carrier counseling guidance for higher studies from T P cell, 70 canteen facilities, 70 Environment, 75 teacher-student relationship. Students feedback Student's feedback is the most important and basic requirement for an institution to progress. The feedback has been taken separately for male and female students and a total of 728 samples ( male- 316, female 412) have been studied. Analyzing the feedback report for 2018-19, it has been observed that 77.06 student are satisfied with the "teaching learning ", 97.52 students are happy with "library", 85.44 are satisfied with "evaluation " and 82.97 are happy with "Administration infrastructure" criterion.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	NA	260	220	95
BA	NA	2030	5791	1549
BSc	NA	374	1049	204

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	Nil	Nil	Nil	Nil	Nil

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is the apex effort in the care and progress of the students by the faculty members. The mentors act as mirrors for their students and provide practical and actual feedback. Shyampur Siddheswari College has a rural catchment area where there is considerable poverty moreover, many of the students are first generation learners. Apart from regular academic guidance, they require a ready modulation and constant support. Therefore, the students are included in the mentoring system. The focus lies on students with Honours in a particular subject and every Honours student is put under the mentorship and care of a particular teacher of his/her department. The mentors communicate ideas, exchange knowledge and tap the inherent qualities of a student to bolster their confidence. Student mentoring is carried out by any groups on a pre-scheduled day. The departmental teachers equally share the responsibility as mentors of the students the process begins on the day of the induction of fresher's in the form of 'Sankalpa Divas'. The relationship between a mentor and the mentee charts out its own course and etches out its own pattern, and in general a mentor is asked to devote two or three hours every month to their assignment. Physical communication is supplemented by electronic communication in the form of phone calls, emails and Whatsapp. The mentors attempt to establish a communication channel with the parents as well, and encourage them to attend parent-teacher meetings and participate in guardian survey programmes. They are informed about the performance of their words and the mentors interact with them to be better equipped to guide individual students. The mentor is a Guardian on campus who consistently provides encouragement and enthusiasm to the mentees. Thus the mentoring system can be summarized in the following forms- Regularly meets the group/ individual assigned students. Continuously, monitors, guides and motivates the students. Advise students regarding choice of electives, projects etc. Establish contact with parents Guardian in the case of uncertainty like academic irregularity or psychological negativity. Keep records of the performance of the mentors and discuss the process to improve their future performance. Advises students for career development and further studies. Track the growth and development of students ever the competition of their course in college. Keep the administration informed in case their intervention is necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1848	71	1:26

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	23	10	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Dhruva Chandra Dhali	Assistant Professor	Young Scientist Award, 2018 by International Academy of Science and Research
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Mechanism of internal assessment is transparent and about in terms of frequency and variety:- Strict adherence to university prescribed rules pertaining to internal assessment. Internal assessment is compulsory for all six credit scores. Short answer/ objective/ MCQ questions prepared in internal assessment to eliminate subjectivity of evaluation. Utmost care to avoid learning. Evaluated scripts are shown to the students to make them aware of this lapse. Teachers-Examiners discuss their errors and justify the scores in the class to ensure that the students the students find the evaluations unbiased and transparent. Students are thus given scope to be satisfied that this answer scripts have been properly evaluated and they can interact with the teachers in case they have any prior disagreement. University practical examinations are concluded strictly under the supervision of external subject experts to ensure fairness. Performing to frequency, in the annual system (part system) every department organizes a mid-term test prior to the selection tests. In CBCS there is a provision for internal assessment, the marks of which is directly reflected in the result of the respective core course or Generic Elective, a tutorial often in the forms of a project as also an integral part of the assessment process. The marks of which also added to the score of the final qualifying exam of respective core and generic elective courses. Learning potentials and acquisition skills of learners vary remarkably and knowledge outcomes cover mnemonic, affective, critical, cognitive and critical domains the evaluation process must be flexible enough to accommodate all these. This is attempted by adopting the following measures: In internal assessment, type of questions is varied and graded in terms of complexity to ensure performance space for students of all standards. Preparation of Notebook/practical book is essential in practical based subjects which test the analytical and reproductive skills of students. By putting premium on individuality of approach in writing answers, the certainty of learners is put to test. The capacity to handle and use scientific tools demonstrates the performance ability of the students. In all the examinations conducted by the college, results are published within 15-18 days. In some departments, students are provided with the correlated answer scripts by the faculty members to make them aware of their mistake. If the students face hardships in understanding and approaching any of the set questions, the topic and the questions are put up for discussion during the lecture hours by the faculty members students who rewrite these answers as home-assignments incorporating modifications are encouraged. Tabulation related errors are duly corrected and officially posted against the name of the concerned students. All these signify that the assessment mechanism of the college is transparent and robust in terms of frequently and variety.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College functions in accordance with the University following all regulations and guidelines provided. For this purpose an academic calendar

mentioning holidays, teaching days, admission timeline etc. in a semester is prepared at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end semester examinations and study leaves provided to students for the same. According to the schedule of the university we give notice of students' enrolment, Class notice, internal assessment and internal assignments, registration, students' form fill up etc. Shyampur Siddheswari Mahavidyalaya is affiliated to Calcutta University and follows the academic calendar, holiday list of Bankura University regarding the notice of students' enrolment, class-notice, students form fill up and the time of end semester examinations. The only difference occurs for local holidays and within the internal activities of the college. Academic Calendar includes the tentative schedule of following important matters: 1. Admission 2. Commencement of classes 3. Monthwise regular classes 4. Unit Tests 5. Academic Excursion/Survey/Field Works 6. Annual Sports 7. Cultural Activity 8. Internal Assignments and Assessment 9. Study Leave 10. Semester Examinations 11. Holidays and Vacations. This Academic Calendar is Provisional as the college has to follow University and Government guidelines regarding End Semester examinations, Admission, Study Leave, Students' Union Election, submission of Internal Assessment etc. For other matters which can be handled solely by the college authorities, the Academic Calendar is followed. So the Academic Calendar is prepared very carefully

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.ssmahavidyalaya.edu.in/fileadmin/user\\_upload/CO\\_PO\\_PSO.pdf](https://www.ssmahavidyalaya.edu.in/fileadmin/user_upload/CO_PO_PSO.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.ssmahavidyalaya.edu.in/fileadmin/user\\_upload/Student\\_Satisfaction\\_Survey.pdf](https://www.ssmahavidyalaya.edu.in/fileadmin/user_upload/Student_Satisfaction_Survey.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>Total</b>	0	NA	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Method for instantaneous 2-line ferri-hydrate synthesis in-citu using layered hydroxides and its consequent use in removing Arsenic and other contaminants from groundwater and industrial waste water	Samirul Islam	Govt. of India	02/07/2019	Assistant Professor
Freshwater Biodiversity Conservation: Our Biodiversity, Our Food, Our Health	Soumyadip Santra and Pratiksha Mandal	Zoological Survey of India, Govt. of India	22/05/2019	Student
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BENGALI	4	0
International	ZOOLOGY	2	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	8	12	30
Presented papers	10	9	1	1
Resource persons	Nil	2	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Campaign Against Tribal Hunting	Prakriti Sevak	Sarada Prasad Tirtha Jana Kalyan Samity and Fishing	5

Cat Protection  
Committee in  
Cooperation with  
Wild Oasis

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nirmal Bangla	Nature Mates Nature Club in Association with Howrah City Police and Howrah Municipal Corporation	Restoration of Santragachhi Jheel	3	12

No file uploaded.

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

125	123
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#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Fully	18.05.07	2019

#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	94	1	30	10	0	12	50	30	0
Added	13	1	13	5	0	0	13	0	0
Total	107	2	43	15	0	12	63	30	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
30	41	100	116

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college attempts its best to distribute and utilize the available financial resources including grants to upkeep the physical, academic and support facilities that are available. This is implemented by organizing meetings of different committees that are constituted for the said purpose. Following are the measures adopted for different facilities. A) Laboratory:- 1. Head of the department of various subjects having laboratory within their fold, maintains an exclusive register of different instruments purchased and added to the laboratory from time to time. 2. Malfunctioning instruments are maintained / repaired either by the departmental staff or by outside technicians as is required or needed. 3. Some new instruments have been purchased in all the laboratories to cope up with the CBCS which has been initiated in the academic session 2018-19. B) Library:- 1. Accounts of visitors (students, Teachers and Staff) are diligently recorded every day. 2. As a part of the Feedback mechanism, a suggestion book is kept in the reading room. 4. Regular subscriptions are made to Magazines, Newspapers, Journals and Employment oriented publications. 5. An awareness campaign is launched amongst students regarding digital databases like NLIST (UGC Infonet Digital Library Consortium, INFLIBNET) and NDL (IIT Kharagpur). 6. Library Books are properly stacked according to the Dewey Decimal Classification System. C) Sports:- 1. The supervising Head of the faculty of Physical education oversees the sports and games of the college in association with the sports sub-committee of the college. As per requirement, sports equipments are procured. Various essential playing kits are provided to the players from the college found in addition to arrangement for nutritious food, during practice sessions. The college has a big playground, a well-equipped multi-gym and a well stocked department of physical education reserve. D) Computer:- 1. Four computer labs have been set up with the help of RUSA found and some college aid Computer Science and Commerce, Mathematics and Teachers' Computer Lab have been established. All these computers, along with those in various other departments, library and office have been upgraded and protected by anti-virus. Two projectors and laptops are utilized rotationally. The digital class room has an installed provision for projections and other necessities. E) Class Rooms:- The infrastructure of the college is maintained by an active building sub-committee. The principal in consultation with various HODs forwards the requisition to the G.B. the decision (i.e. the plan for action) of the G.B is forwarded to the building committee for execution. Any major project is done by the Public Works Department, Govt. of West Bengal. Minor repairs and renovations are outsourced and the college found is utilized. There are casual sweepers to clean the campus (permanent post vacant). The permanent electrician of the college maintains all the electrical installation within the college campus. In addition he also operates the generator when needed. Part time gardeners are employed to do the needful for the college gardens like de-weeding, planting, pruning and watering the plants.

[https://ssmahavidyalaya.edu.in/fileadmin/user\\_upload/4.4.2.pdf](https://ssmahavidyalaya.edu.in/fileadmin/user_upload/4.4.2.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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No Data Entered/Not Applicable !!!

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	SSC and other Govt. job training	90	90	5	4
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	



5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per statutory provision, all the students of the college is represented by an elected students' union. Major functions of the students' Union are as following:- a) Identifying and solving problem faced by the students of the college. b) Communication of the students' opinion to the college authorities on any issue concerning students and on which the union desires to be consulted. c) Promotion and encouragement of the involvement of students in organizing multiple college activities. The college also provides a platform for enthusiastic participation of students in various academic, administrative and co-curriculum activities and committees. This practice enables a student to sharpen his/her leadership qualities, execution of various skill sets and a better understanding of rules and regulation. There are some committees which have student representative like the Governing body, the cultural sub-committee, the sports sub-committee, excursion and educational sub-committee and canteen sub-committee, grievance redressal committee and anti-ragging committee. Whenever the Governing Body or academic council needs to finalize and execute strategic decision, the students union provides important student centric inputs. The students union actively participates in the organizations of the various academic and extracurricular activities across the year like celebration of 23rd January, Independence Day, World Environment Day, International Mother Language Day, Biennial Birth Anniversary of Iswar Chandra Vidyasagar, Birthday of Swami Vivekananda etc. They organize and participate wholeheartedly in the annual sports meet and other sports tournament like football. The students also arrange annual cultural competitions as well as participate in pre-puja cultural function and annual cultural program. The winners of the competitions perform in the aforesaid events, the prizes of the winners of the cultural competitions as well as recipients of various academic awards are distributed at the annual cultural program and freshers' welcome ceremony. All the new entrants to the various academic courses are ushered in and integrated with the institution through this ceremony. The students union also organizes the "Sankalpa Divas" -an oath taking ceremony by the Freshers. The active and Quality participation of the students in all these sphere of activity are praiseworthy.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

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No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to usher in a decentralized governance system the college has a system of delegating authority and providing autonomy to various functionaries to facilitate a decentralized system of governance. The Governing Body of the college delegates all the academic and operational responsibilities, based on Government and UGC policies, to the Academic Council headed by the Principal and other academic and administrative sub-committees in order to fulfill the vision and missions of the college. The academic council and other working committees frame a shared working mechanism and entrust the responsibility of implementation with the teachers and non-teaching staff. The everyday functioning of the college as well as the long term development of the institute, the teachers' council and the students union are taken into confidence. Choice Based Credit System (CBCS) has been introduced in our college from the academic session of 2018. To enhance its effectiveness, complete autonomy is granted to the departments. Each department exercise its freedom to structure their own class routine after a centralized schedule is provided by the central Routine Committee. The faculty members undertake curriculum delivery by independently structured delivery mechanism, which are best suited to fulfill the needs of the students and address the objective of the Syllabus. Every freedom is allowed to the departments to arrange assignments and internal assessment as a part of the Syllabus. Departments also arrange for student centric affinities like educational tours excursion. Participation of the students are ensured through their membership in the Governing Body and others various sub-committee where the secretary and others office bearer of the Students Union take part in discussion regarding various policy matters as well as developmental activities. The institute promotes a culture of participative management by involving the staff and students in various activities. The Principal, Staff members and students are involved in defining the policies, framing guidelines and rules and regulations pertaining to admission, discipline, grievance, counseling, library service, sports and cultural activities and training and development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The central library is WiFi enabled with CCTV surveillance therein. Central

	<p>library uses Barcode technology and subscribes NLIST e-database and NDLI databases. Central Library provides online OPAC (Open Access Catalogue) facility for searching the book available in the central library. A browsing centre is available for the students to search the internet. A number of reputed journals (National and International) are regularly subscribed by the institution. The Central Library subscribes Newspapers and magazines. Apart from the central library, departmental library facilities are available in few departments</p>
<p>Research and Development</p>	<p>Despite the fact that the college is not a research institute per se, research has been considered as an important integral part of the academic endeavors in our college. Two of our teachers have been awarded the Ph. D degree in the academic session 2018-19. Also, several faculty members are currently pursuing Ph. D degree. One of our teachers was selected to serve as Ph. D supervisor. Teachers have published 18 papers and book chapters and presented 5 papers in International, National, State level Seminars, Workshops, Conferences etc. during the period. A research journal is published from our college</p>
<p>Examination and Evaluation</p>	<p>All year round continuous internal evaluation is carried out through regular class tests, tutorials, group discussions, quizzes etc. Assignment and Internal Assessment have been conducted as per curriculum and guidelines of the University. Class tests are conducted to know the problems and difficulties of the students. Constant communication with the students has been maintained to solve the problems faced by them. Suggestions and advices are given for the betterment of the students. Teachers of the college participate actively in the evaluation process as examiners, head examiners, paper setters, scrutinizers etc</p>
<p>Teaching and Learning</p>	<p>Along with the conventional method of teaching, Information and Communication Technology (ICT)-based teaching is used in class rooms of some departments. Need-based use of ICT method is applied in all departments to make the teaching</p>

process more understandable and effective. Group discussion and quiz contest are organized by each and every department as per their convenience.

Curriculum Development

Design and development of curriculum is within the purview of the concerned Board of Studies of the affiliation university. However, teachers from every department have been given opportunity by the university to attend seminars, work-shops etc and provide suggestions for designing curriculum at UG level. As none of our teachers is a member of the UG and PG Board of Studies of the university, the teachers of our college play little role in the formulation and implementation of the syllabi. However, in line with the source design, we plan for classes, assignments, tutorials and internal assessments at the college level.

Admission of Students

Admission of students is conducted totally through online process. Application forms for admission are uploaded on the website. All necessary information regarding admission of students is given in college website. Following university guidelines and as per government directives, the entire process of receiving and short-listing applications is done online, ensuring complete transparency. Students' admission is conducted strictly on the basis of merit. Reservation policy of the state government is strictly followed. List of students selected in the reserved category is attached separately to ensure the chances for them in higher education. Procedure for online admissions has been updated. Necessary admission fees are collected through Bill Desk and Axis Bank Payment Portal. Information from application forms for admission was used for filling up of university registration and examination forms.

Industry Interaction / Collaboration

Nothing significant is done in Shyampur Siddheswari Mahavidyalaya in this regard.

Human Resource Management

Shyampur Siddheswari Mahavidyalaya sincerely strives to develop the professional skills of both the teaching and non-teaching staff of the college. The faculty members are encouraged to enhance their academic and administrative skills by attending

seminars, conferences, workshops, refresher and orientation courses and different short-term courses. Non-teaching staff are trained for e-filing of office, administrative and admission data, e-pension, website development and online admission skills. Different committees and subcommittees are recommended by Teachers' Council for necessary approval from the Governing Body for academic as well as administrative activities. Staff and students have organized a number of social awareness programmes (such as Thalassaemia Awareness Programme, Anti-Sexual Harassment Programme) for building consciousness among the students and other members of the society

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>All activities relating to student admission are totally done online. Every notice related to students is uploaded in the Website of the College to make them informed. The important information is served among the students through SMS which is possible by maintaining the student database. Instructions, notices to the departments and teachers are circulated through E-Mails. The central library is WIFI enabled and computers are connected via LAN.</p>
Finance and Accounts	<p>A reputed software is used in Finance and Accounts Section. All financial transactions are recorded through software. All collections from the students are made through Bill Desk and Axis Bank Payment Portal and all payments to the students are done systematically. For all financial transactions, records are available. Claims for grants from the Government are placed by online HRMS. Online PF through IFMS, E-Pension module is about to be introduced. The salary payments to the staff and to the Government offices are made by online banking and HRMS.</p>
Student Admission and Support	<p>According to the Government guidelines, admission of the students is carried out entirely through online. All information pertaining to admission of students in various departments is provided through College Website.</p>

	Registration, submission of application for admission by students, preparation of merit list and submission of requisite fees for admission by the enlisted students are totally arranged through Software and Online. No physical attendance of students is necessary in College for any stage of admission process.
Examination	As and when a student is admitted in College through Online Process, the database of such student is automatically prepared. For the enrolment of the students to the university, such database is used. At the time of filling up forms for examination, all required information is supplied to the university as per their requisition. All examination related documents such as admit cards, registration certificate, etc. are prepared and used from the database of the students.
Planning and Development	The IQAC meets and formulates the plan of action to be taken for the enhancement of quality of the institution for an academic session. This is done after collecting and analyzing feedback from different stakeholders. Departmental profiles and information sheets are collected through official emails and analysed.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each) Internal Audit: External Audit is carried out by the Finance Department, Govt. of West Bengal on a regular basis. For Internal Audit, a reputed firm is appointed by the college from time to time. In fact, Internal Audit is conducted prior to the External Audit. This gives the college opportunity to make necessary modifications and repair flaws, if there is any, in the system. This systematic auditing helps the institution exercise a healthy and transparent activity in all respects. External Audit: Like all other educational institutions, External Auditing is also carried out here on a regular basis. After the ending of every financial year, preparation is taken to make the accounts and the balance sheet ready and up to date. This helps the college to face external auditing confidently. As per regulations, the Department of Higher Education of the State Government appoints auditors to examine the yearly balance sheet of the college. Needless to say, the college has no role in the selection of auditors for External Auditing. If the government-appointed auditors find any flaws, errors in college affairs, initiatives are instantly to remedy those faults. Efforts are given to implement the suggestions, advice given by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

1410575.00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal



	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Nil	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Participation in Plantation Programme 2. Providing valuable suggestions for future course of action 3. Participation in Parent –Teacher meeting and providing feedback.

6.5.3 – Development programmes for support staff (at least three)

1. Training for E-Pension, 2. Training for Software Training 3. Training for implementation of CBCS Pattern

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Honours Courses in Geography and Computer Science. 2. Introduction new general subjects such as Sociology, Anthropology and Music. 3. Introduction of value-based education. 4. Initiation of biodiversity register.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity Promotion Campaign	09/02/2019	09/02/2019	81	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Rainwater harvesting system. Awareness programme on importance of plantation of trees. Awareness campaign against misuse of water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	1



Ramp/Rails	Yes	No
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Value Professional Ethics Code of conduct	01/07/2018	Code of Conduct for students has been published in the college website, so that the freshers become aware of the values and ethics practised in this college. A Code of Conduct for teaching and non-teaching staff members has also been circulated.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sankalpa Divas	03/07/2018	03/07/2018	925
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No smoking Zone 2. Tree Plantation 3. Regular campus cleaning.
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p>1. Participative management is practiced to ensure spontaneous involvement of all stakeholders for peaceful administration of the college. This mechanism enhances integrity among different stakeholders. 2. Various departments regularly publish their annual wall-magazine. This provides a window for the students to showcase their talents and quality. This also promotes a healthy teacher-student dynamics and faster creativity of everyone. 3. Promotion of student-centric learning and motivation of students in sports and cultural activities. Students of our college represent in university meet in large numbers and participate in inter-district level competitions. A big playground available in our college adds to the interest of our students in various sports activities. We have kho kho and kabadi champions on a regular basis from our college. Students of this college thus take an active interest in sports activities. 4. Our college union organizes Prak Sharodiya Utsab, every year before Puja, besides the Nabin Baran programme. This goes a long way in enhancing students' interest and participation in cultural activities. It also</p>
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helps to create a bond between the senior students and the junior ones.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shyampur Siddheswari Mahavidyalaya situated in a rural area has no doubt a rural audience. Students of this institution belong mostly to the rural and backward area most of the students represent lower middle class families with a comparatively weak economic foundation. Since students of this institution are mostly first generation learners, as a result they are not very conversant with modern technologies etc. As a result, it is a challenge for the teacher to make them equipped so that they became strong enough to cope up in this fast changing world. It is worthwhile to mention in this connection that this institution is armed with highly qualified sincere teachers who are at the same time responsible and cooperative towards the students. Mention should also be made of the non teaching staff of this institution who extend their wholehearted cooperation to the students. Teachers of this college are always keen to give their best in order to explore the capability of the students with the purpose of generating a continuous flow of human resources which can indeed go a long way towards ensuring sustainable development of the region for the upcoming generations. An integrated plan of action has been initiated for addressing the socio economic and socio cultural backwardness of the students. Firstly, teachers of every department make it a point to pay special attention to the comparatively slow learners in the different classes. During free periods, teachers try to make out time for them and sit with them on an individual basis where they can come out with their problems freely. Teachers try to provide model question and answers to the students. Individual counseling helps the students to give confidence to a considerable extent. Financial support is also provided to the students on an individual level as and when needed, secondly, fee structure of the students is usually kept at a moderate level. Partial exemption of tuition fee is ensured for poor students who cannot avail the regular fees. Fourthly, department like Physics, Mathematics, Computer Science has made computers accessible to the students as a part of their curriculum. Fifthly, students get the opportunity to avail various types of merit scholarship including Inspire Scholarship, National Scholarship provided at the state as well as national level in cooperation with all fronts in the institution.

Provide the weblink of the institution

<https://www.ssmahavidyalaya.edu.in/home/>

### 8.Future Plans of Actions for Next Academic Year

Our administration has approved the following plans for next year for the betterment of the college 1. Purchase of some modern equipments for science departments to cope up with new CBCS system. 2. Renovation of Central Instrumentation Facility room. 3. Construction of RAMP for physically challenged students. 4. Renovation of toilets. 5. Renovation of canteen and improvement of food quality in the canteen. 6. Repair and renovation of academic and administrative building. 7. Purchase of more sports equipments. 8. Submission of more research proposals. 9. To organize more seminars and workshops. 10. Plans for introducing awards for the students with highest marks and attendance. 10. Accession of more e-books and e-journals. 11. More amenities for students' common room. 12. Wi fi, Hotspot Zones in some places will be set up to provide more

learning resources to the students. 13. Coaching classes for competitive examinations will be started. 14. Plan for Students' Health Home Scheme.